

Pacific NW Glass Guild 08/08/2022

board meeting minutes

Location: Zoom meeting

Date: 08/08/2022

Time: 7:00pm

Attendees: Officers Attending: President Terry Thomas, Vice President Rachel Dollar, Treasurer Linda Roman, Assistant to Treasurer Kate Nicklos, Secretary Haley Wigent

Chairs Attending: Rae Williamson, Greta Schneider

Members Attending: Leslie Kelly, Karen Seymour, Stephanie Johnston, Linda Gerrard, Carlyne Lynch, Jeanine Fitzpatrick Knight

Agenda items

1. Review and approve prior board meeting minutes.

March and May meeting minutes. Motion to accept as updated by Rae Williamson. Second by Kate Nicklos. Approved unanimously.

2. Review open action items.

3. Review current financial status and budget.

Balances: 9876 (GOTG) \$3,500, 9942 (General) \$12,000, Savings \$17,500

Reviewed when GOTG deposits are due for 2023. The initial deposit has already been made. Some of the payments will be due starting in January. It is advisable to start advertising booth availability and rentals in January.

\$50 Prize for open studios. No new signs needed.

Discretionary funds available for picnics or holiday party.

Motion to adopt \$2400 annually for website maintenance, \$1000 discretionary fund, \$50 open studios prize by Stephanie. Second by Leslie. Motion carried unanimously.

4. Discuss nominating committee status.

No updates. Hoping for assistants for Vice President and Secretary. Full committee not necessary but continue recruiting for assistants that could also fill these positions in the future.

5. Discuss guild event vs sponsored event.

For clarification. Sponsored events have the glass guild named as a sponsor only. Guild events are paid for and staffed (typically with guild volunteers) by the guild.

6. Upcoming general meetings.

October general meeting, board voting. Same process as 2021 voting, using Zoom meeting.

7. Other business

Funds for hiring someone for website maintenance. Possibility of using Upwork or another platform. Follow up with more information is needed.

Guild supported instructors for 2023?

Not enough interest for vendor/sponsor fair in 2022. Start finding a venue and schedule for 2023. Discussing possibly moving this to the spring rather than fall. Mid March or Mid May.

8. Review action items for next board meeting.

Action items	Owner(s)	Deadline	Status
Sponsors/postcard distribution		Ongoing	In Progress
Charitable Outreach Team	Terry	Ongoing	In Progress
Post Web Maintenance Position on Upwork	Terry	9/12/22	In Progress
September and October General Meeting Topics	Rachel	9/25/22	In Progress
Board Vote	All	10/23/22	Complete
Post September 12th Board Meeting to Calendar	Terry	9/12/22	In Progress