

Pacific NW Glass Guild Board Meeting Minutes

Location: Zoom Meeting

Date: May 16, 2021

Time: 2:00pm

Present: Lyn Kennison (President)
Mitzi Kugler (Past President)
Lesley Kelly (Treasurer)
Pat Bracknell (Secretary)
Charlene Fort (Chair - Communications)
Sharon Dunham (Chair - Newsletter)
Linda Gerrard (Chair - Sponsorship)
Karen Seymour (Member)
Greta Schneider (Member)
Richard Glenn (Member)
Rae Williamson (Member)
Carlyne Lynch (Member)

Agenda items

- **Mosaic Video**
 - Sharon: on the website the mosaic video needs 2 edits. Mosaic is misspelled twice as 'mosiac'.
- **Open Studio**
 - Carlyne - We don't have an update. We will look at forms maker and create the registration form
 - Richard - We need to schedule a meeting, go ahead and announce the date and call for participants
 - Lesley - Carlyne, can we meet before we post a form so I know what goes in to Woo
 - Richard - will send the information he received about Open Studio to Carlyne
 - We can advertise after all the information is decided
 - Lesley - in the past registration was \$60
 - We need a date for a deadline
 - We should only have one deadline date so that Carlyne has time to update the map and participants
 - Suggested dates
 - August 1st for \$50
 - August 18th for drop dead date \$60
 - Carlyne - what if participants bring in other artists?
 - Lesley - let's not charge them for participation
 - Karen - they charge per site not per individual
 - Lesley - no checks please. There are too many issues with the post office
 - Carlyne/Richard will talk about the site fee
- Are any of the officers staying on for another term?
 - President - no
 - Vice President - no
 - Treasurer - not sure

- Secretary - no
- Karen – Jeannine Knight is willing to be a moderator --for the **PNWGlassGuild Members Facebook group**. What formalities are needed to put a volunteer into a position? Apparently none.
- Newsletter Committee
 - Sue is resigning from the Newsletter Committee
 - Greta and Rae are now co-chairs
- Membership
 - What do we do about people that have subscribed to the newsletter but have not joined?
 - Leave them alone
 - We have been posting videos for anyone to access
 - Karen - can we vote to change so that videos are viewable by anyone and not just members only?
 - Non-members can come to the meetings and the recent General Meetings have been good sales pitches for the wares of some of the presenters/sponsors. It would be a shame to deny them access to that publicity (and if they link to the video, the Guild gets publicity too).
 - It was apparently previously voted that videos are a member benefit at one point. Karen had assumed that was pre-Zoom, and applied to just Play Days videos, as those were pretty much the only videos at that time. She made General Meeting videos viewable by all. She had just been informed by Carlyne that the member-only applies to General Meeting videos as well.
 - I decided to wait until the end of the phone campaign to fix it because the education page looks like we haven't been doing anything with only Margie's glass cutting, and a link to my tack-fusing video. All the rest would be "Log-in to see this".
See for yourself: <https://www.pnwglassguild.org/education/>
Note what would be missing.
The consequences of "videos only for members" doesn't let us show what a vibrant batch of meetings we're having and get people excited to see what else they are missing. I urge someone to propose another vote.
- Mitzi - one of the only benefits of membership is video
- Carlyne - make the decision at the next board meeting
- Karen - the speakers could benefit from having their videos available to all members
- Next Meeting
 - Karen - stands, glass supports, everyone that's interested can participate
 - Mitzi can do a 5 minute video
 - Greta: shared a list of ideas for meetings
- Zoom and Square accounts
 - Lesley, Lyn and Carlyne have a license and admin rights
 - We can have additional admins
 - Lesley - looked at debit card from Square or Chase Bank
 - Square - will not release the account from Aviva Brown
 - Lesley can manage the account but Square will not change the owner from Aviva
 - Chase - can give us a debit account
 - We need at least 5 charges per month
 - Rent for the storage shed
 - The current charge is \$248. It was raised again would like to find something cheaper
 - Mitzi will send where her brother stores
 - Mailchimp monthly fee
 - Square monthly fee
 - Charlene - why do we need a debit card?
 - Lesley - Mailchimp and Square will **only** accept credit or debit card payments (so she has to do the payments on her personal card and get reimbursed)

- Carlyne - you asked me to look in to Teams
- Lesley - I was asked to get 4 Zoom licenses. Since Margie dropped I got 3 because I was asked.
- Carlyne - getting tech support from Zoom is non-existent. I want to look at alternatives.
- Carlyne - Mitzi is volunteering to be an admin for Zoom. Mitzi should review the help files that were created for Zoom.
- Nominating Committee
 - Lyn - Sharon do you want to be on the Nominating Committee? Charlene can you be on the Nominating Committee? Charlene is moving to Texas.
 - Lesley - I can help starting in June
 - Carlyne volunteered to be on the committee
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- Annual Meeting - what are we doing?
 - Greta - let's ask our members
 - Lyn - we can send out a survey or ask when we call
 - Charlene - we could have a contest and announce the winner at the annual meeting
 - Mitzi - do we have an in person meeting and zoom. Have the board attend and invite others
 - Sharon - the Cedar Hills and Conestoga Rec Center are open
 - Lyn - the Kennedy School rents out rooms
 - Will call McMenamins and Lucky Labs
 - Karen - I wish it noted that I was waving my hand to be recognized during the discussion of making the October meeting an in-person event.
 - We can't do this for a regional organization. **Especially** for a meeting at which we are voting for the officers. Think about what it says to those of us not in Portland.
 - Note for date picking: I'm going to be running a studio tour the 3rd weekend of October that the Guild is sponsoring
<https://refractseattle.org/glass-participants/>
 Scroll down to the P to see the Guild's Logo and hover over it to see the link to the website. We're in with some big names. Some of you may even want to come up for Refract.
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- Board Report to the Guild
 - Rae - does the board have a plan for the guild that they can report
 - Mitzi - every 3 months we should send what we will be doing
 - Lesley - a report of the last year
 - Rae - include a membership report
 - Sharon - post mortem for the Gathering of the Guilds
 - Rae - where are we going as a guild would be a good topic for the annual meeting
 - Sharon - the topic of the retreat for mission, vision, values, goals, etc takes a facilitator and a lot of work
- Meetings
 - General meeting is scheduled for Sunday June 27th 2 - 3:30pm

The meeting concluded at 3:55 pm

Respectfully submitted,

Pat Bracknell (Secretary)